

# Pastor for Congregational Care and Spiritual Growth

## Heritage UMC, Overland Park, KS

**Employment Status:** Part-Time

**Hours:** 20 hours per week

**Compensation:** \$25 per hour

**Reports To:** Senior Pastor and SPRC

### Position Summary

The Pastor for Pastoral Care and Spiritual Growth provides spiritual leadership, pastoral support, and ministry coordination to nurture the faith development and well-being of the congregation. This role focuses on pastoral care, teaching, optional worship leadership, and collaboration with church leadership to support the church's mission and ministries.

### Key Responsibilities

#### Pastoral Care

- Assist Pastor with monitoring care needs of congregation
- Provide pastoral care to members of the congregation. Examples:
  - Visitations
  - Running the prayer chain
  - Coordinating meal trains
- Coordinate Lay Pastoral Care Team
  - Foster a lay-led congregational care system
  - Train – Recruit – Send
- Additional Care Coordination Examples:
  - Help coordinate College Student care packages
  - Work with the prayer shawl team to distribute as needed

#### Teaching and Spiritual Formation

- Lead Bible studies and facilitate opportunities for spiritual growth and faith formation.
  - Sunday Mornings and/or Mid-Week
- Coordinate with existing Bible study leaders to provide resources and support as needed.  
Examples:
  - Curriculum
  - Rooms
  - Zoom Links
- Create New Lay Led Small Groups

- Monitor Adult Discipleship Budget

### **Member Outreach**

- New Member Engagement
  - New Member Classes
    - New Member Sundays
  - Coordinate Baptisms
- Communicating with Visitors and Missing Members. Examples:
  - Postcards
  - Emails

### **Event Support**

- Assist in planning and supporting special church events that contribute to congregational life, fellowship, and spiritual development.

### **Worship Engagement**

- Help coordinate special Sundays and ways to create a more engaging worship environment
- Options to preach during worship services approximately once every four to six weeks and as needed when the Senior Pastor is unavailable.
- Assist the Senior Pastor and Music Director in worship planning. Examples:
  - Sermon Series coordination
  - Music planning
  - Special Services
  - Worship Design Team

### **Qualifications and Skills**

- Formal theological education
  - Completed or In-Process
- Experience or calling in areas such as pastoral care, teaching, and/or preaching
- Strong interpersonal, communication, and leadership skills
- Ability to work collaboratively with clergy, staff, and volunteers
- Demonstrated compassion, discretion, and professionalism
- Strong organizational and time-management skills
- Support and uphold the theology, doctrine, and mission of The United Methodist Church and minister in alignment with Wesleyan tradition and the Book of Discipline.

### **Interested, want to apply or have questions?**

**Email: [wesgp@heritageumc.org](mailto:wesgp@heritageumc.org)**