



Summer Community Director Job Description

SUMMARY:

In the spirit of the mission of Project Transformation, Community Directors are responsible for the planning, coordination, and facilitation of all activities related to intentional community, vocational discernment, and spiritual life of summer program young adults.

ACCOUNTABILITY:

Community Directors are directly accountable to PTOK chapter staff.

ESSENTIAL RESPONSIBILITIES:

1. Instill a nurturing, supportive environment for vocational discernment in the Young Adult Intentional Community by offering pastoral support and encouragement and engaging young adults in meaningful reflection as they experience the joys and challenges of the summer experience.
2. Cultivate intentional Christ-centered community by: modeling servant leadership, prioritizing inclusiveness, and offering space for young adults to connect with each other.
3. Create space for spiritual growth and development through dynamic worship, study, and conversation, incorporating diverse styles and experiences, engaging young adults in leadership, and inviting all to encounter God in new ways.
4. Build and model a culture of hospitality and gratitude.
5. Manage young adult housing operations by overseeing community chores, disseminating information, managing maintenance issues, and addressing community needs.
6. Liaise with volunteers providing meals or special activities for interns to confirm and finalize necessary information.
7. Ensure interns are compliant with PT policies. Relay concerns to PT staff.
8. Plan the summer celebration dinner in your location.
9. Facilitate Friday experiences.
10. Be present at the PT site each camp day for at least ½ of the day.
11. Work collaboratively with the other Community Directors and PT staff.
12. Attend 1-day orientation and training and 2 monthly cohort calls with PT National staff for reflection and continuing education.

QUALIFICATIONS:

Competitive applicants:

- are undergraduates, graduates, and/or seminarians who possess skills for ministry with college-age young adults,
- are highly motivated self-starters (ex. takes initiative, works to set and achieve personal goals and reevaluate personal goals as needed),
- display strong interpersonal and communication skills,
- are open-minded,
- have a desire to love and serve others,
- and are dedicated to living in community with others in a structured environment.
- *Highly* competitive applicants have theological training.

DETAILS:

Compensation Package: Full time living stipend at \$6000 + housing + meals



Dates: Mid-May 2026 – Early August 2026

I acknowledge and accept my responsibilities as described above for the position of Community Director

Signature: _____

Printed Name: _____ Date: _____