

Ministry Opening at Salina First United Methodist Church.

Salina First United Methodist Church is receiving applications for the staff position, Director of Ministries. This position is designed to work with the ministries of the church and ensure the smooth implementation of the church's mission and vision.

Read the attached job description and prayerfully consider whether there is someone you know who the person God might be calling to this ministry at Salina FUMC. Maybe He is even calling you!

If you are interested in the position, send your resume to pastor@salinafirst.com.

In His service

Rev. Gideon Achi, *Ph.D*
Lead Pastor,
Salina First UMC
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Director of Ministries Job Description.

The director of ministries will work with all ministry teams to ensure the smooth implementation of the church's mission and vision. He or she handles the operational and administrative aspects of the church's ministry teams. The director facilitates the strategic planning and staffing (paid and unpaid) of the church ministries to ensure alignment and accomplishment of the church's mission and vision. He or she will oversee the day-to-day administration of the church and support the lead pastor to focus on the desired future of the church. The director of ministries is expected to cultivate his or her relationship with God creating a path toward spiritual growth and maturity in Christ.

Qualifications

1. A growing relationship with Jesus.
2. Excellent written and verbal communication skills
3. Conflict management skills.
4. Leadership and administrative abilities.
5. Exceptional people skills.
6. A creative vision for ministry.
7. Physical stamina to carry out responsibilities.
8. Bachelor's degree or its equivalent (preferred).

Accountability

1. Accountable to the lead pastor for supervision and evaluation.
2. Expected to maintain strict confidentiality.

Leadership and Administration

1. Coordinate and ensure implementation of the administrative needs of ministry teams and small groups.
2. Oversee paid and unpaid staff.
3. Work with the lead pastor to ensure that all ministry teams and the congregation are equipped to fulfill the church's mission.
4. Work with the lead pastor to oversee the day-to-day administration of the church.

Responsibilities

1. Collaborate with the lead pastor.
2. Maintain oversight of church ministry teams to ensure teams are focused on the church's mission.
3. Facilitate annual strategic planning of ministry teams.
4. Work with ministry team leaders regarding the administration and implementation of the church's mission and vision.
5. Ensure accurate weekly statistical data of all ministry teams' activities are maintained in Breeze and Vital Sign databases.
6. Prepare written operational reports of ministry teams.
7. Work with the lead pastor to evaluate staff performances.
8. Brief the lead pastor weekly on ministry teams' performance and needs.
9. Maintain a consistent presence during services.

Hours

40 hours per week (includes some evening and weekend hours)

Benefits

1. Paid holidays, sick leave, and vacation.
2. Salary negotiable, based on experience and qualifications.