



Spiritual Formation & Community Life Coordinator

West Side United Methodist Church of Ann Arbor, Michigan is seeking a full-time Spiritual Formation & Community Life Coordinator.

West Side Church endeavors to be an intentionally diverse community of faith which embraces and celebrates all people as loved children of God. Our vision is to connect people to the life and love of Jesus Christ, supporting current generations and building future generations of Christians. We share our ministry with people of all faith histories, ages, races, gender identities and expressions, economic status, mental abilities, physical abilities, sexual orientations, marital status, and nationalities. For more information: www.gowestsidechurch.org.

The Coordinator shall possess good communication skills, be a strong motivator and celebrator of others, and have experience in Christian formation. A preferred candidate would possess an advanced certificate/ degree in an area of ministry as well as history working within diverse populations. The candidate would also be willing to work non-traditional hours (weekend, evening as needed).

This position reports to the Lead Pastor and is a critical member of the church's leadership team. This position is supported by staff colleagues, leaders and volunteers from the congregation to accomplish job responsibilities and goals. The Lead Pastor and church provide mentoring and support for professional development and learning.

Job responsibilities include, but are not limited to, the following:

30% job responsibility for Youth Spiritual Formation (grades: 6 - 12)

- Direct, coordinate and support a unified Christian education program for youth
- Coordinate and attend weekly youth group meetings
- Plan and run activities (i.e., retreats, concerts, confirmation, and outreach events)
- Celebrate milestones (i.e., baptism, confirmation & graduation)

30% job responsibility for Children's Spiritual Formation (ages: infant–5th grade)

- Direct, coordinate and support a unified Christian education program for children including nursery, Sunday school, and 3rd grade Bible class
- Plan and run fellowship activities
- Ensure adherence to Safe Sanctuary Policies

20% job responsibility for Adult Spiritual Formation

- Train and recruit lay persons for teaching adult discipleship through Bible study and small groups
- Lead Adult Bible Studies as needed

20% job responsibility for Community Life

- Grow church's internal fellowship: training small group leaders and coordinating a volunteer team for special events
- Grow church's connection to the community through fellowship events (i.e., Easter Extravaganza, Trunk-or-Treat, Movie or Craft Nights, Day Trips, Church+Community picnics)
- Assist in worship services as requested by the Lead Pastor
- Visit members in crisis when Lead Pastor unavailable

Job Type: Full-Time (40 hours) with benefits: medical insurance, 3% retirement contribution, 3 weeks paid vacation, & professional development as approved by the Church Board.

*Salary commensurate with education and experience.

*Education: College degree and Christian ministry experience with children and youth preferred.

Please send resume and inquiries to:

Pastor Adam Bissell

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734-663-4164

