**COURSE TEXTBOOK LIST INFORMATION**

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| **FACULTY INSTRUCTIONS** |  | ***STUDENT INSTRUCTIONS******(Both Campuses)*** |
| For each semester taught, faculty should complete and submit a new form each time the course is taught and returned. Forms are due by the first day of registration for a given term. DESKCOPY – ordered by faculty and adjuncts at a $200 max for 1st time use of text per course.  Please fill out an Expense Reimbursement Form, attach all actual/delivered receipts, return via email or mail, and this should be reimbursed with your first stipend payment (or next payroll payment) |  | *Students may acquire textbooks by ordering online via Amazon or other book retailer and having books shipped to them. Regardless of shopping / ordering method, students may check Cokesbury online for discount on text and certain texts may be sent free delivery.*  |
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| **COURSE INSTRUCTOR(S)** |  |  |
| **COURSE NUMBER & SECTION** | PCM 306  |  |
| **COURSE NAME** |  |  |
| **COURSE SEMESTER & YEAR**  | SPRING 2021 |  |
| **DATE OF SUBMISSION** |  |  |

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| **REQUIRED TEXTBOOKS LIST** |
| **BOOK TITLE** *and* **EDITION***(include subtitle if applicable)* | **AUTHOR(S)** | # of **PAGES** *to be read* | **PUBLISHER** *and* **DATE** | *13-Digit* **ISBN***(without dashes)* | **LIST PRICE***(est)* |

ThIS class requires **no books**