**COURSE TEXTBOOK LIST INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACULTY INSTRUCTIONS** | |  | ***STUDENT INSTRUCTIONS***  ***(Both Campuses)*** | |
| For each semester taught, faculty should complete and submit a new form each time the course is taught and returned. Forms are due by the first day of registration for a given term.  DESKCOPY – ordered by faculty and adjuncts at a $200 max for 1st time use of text per course.  Please fill out an Expense Reimbursement Form, attach all actual/delivered receipts, return via email or mail, and this should be reimbursed with your first stipend payment (or next payroll payment) | |  | *Students may acquire textbooks by ordering online via Amazon or other book retailer and having books shipped to them. Regardless of shopping / ordering method, students may check Cokesbury online for discount on text and certain texts may be sent free delivery.* | |
| **COURSE INSTRUCTOR(S)** | Nancy R. Howell | | |  |
| **COURSE NUMBER & SECTION** | DMIN 540 (ON) | | |  |
| **COURSE NAME** | Pre-praxis Thesis Evaluation | | |  |
| **COURSE SEMESTER & YEAR** | Spring 2021 | | |  |
| **DATE OF SUBMISSION** | October 12, 2020 | | |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | **REQUIRED TEXTBOOKS LIST** |   **BOOK TITLE** *and* **EDITION**  *(include subtitle if applicable)* | | **AUTHOR(S)** | # of **PAGES** *to be read* | **PUBLISHER** *and* **DATE** | *13-Digit* **ISBN**  *(without dashes)* | **LIST PRICE**  *(est)* |
| 1 | The course is designed as a portfolio evaluation process. Only relevant guides and resources will be required. Students will be required to conduct library research. | |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
|  | **TOTAL** *Number of Pages to Be Read* | |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | **RECOMMENDED TEXTBOOKS LIST** |   **BOOK TITLE** *and* **EDITION**  *(include subtitle if applicable)* | | | **AUTHOR(S)** | # of **PAGES** *to be read* | **PUBLISHER** *and* **DATE** | *13-Digit* **ISBN**  *(without dashes)* | **LIST PRICE**  *(est)* |
| 1 | |  |  |  |  |  |  |
| 2 | |  |  |  |  |  |  |
| 3 | |  |  |  |  |  |  |
| 4 | |  |  |  |  |  |  |
|  |  | | |  |