

Strategic Planning and Evaluation Committee, August 16, 2019
Agenda

1. Introduction of Dustin Petz as Interim Chair of SPEC

2. Prayer

3. Review of Cycle of Planning (From 11.2.18 SPEC minutes)

Discussion about the Annual Planning Cycle:

Strategic plan review (posted on Moodle site and reviewed for progress at key stakeholder meetings) at Saint Paul will follow **a consistent annual cycle:**

Early August - Using broad budget parameters supplied by the Resource Committee, and other widely gathered inputs (program reviews, assessment results, academic investment needs, stakeholder meetings, etc), the Board of Trustees, the Executive Committee, and the Strategic Planning and Evaluation Committee **review the strategic priorities for the next 1-3 years**. These strategic priorities drive operational and academic investments.

Late August - the Strategic Planning and Evaluation Committee selects **two goals** to be **reviewed by the entire Board of Trustees**. These goals are reviewed, as well as, the corresponding data (indicators of effectiveness) at the **October Board of Trustees Meeting**.

October - The School and Board of Trustees, **publish and implement the strategic priorities over the next fiscal year**. Additionally, they **align and publish strategic plans** for offices and academic units.

December - The Resource Committee presents a draft of the annual results and Key Performance Indicators for each department, program, and academic unit to the Executive Committee. Together they make adjustments to the operational plans/strategic priorities as necessary. These adjustments are reviewed by the Strategic Planning and Evaluation Committee.

January - Each budget and academic program updates its plan based upon various KPIs. Operational plans and the budget forecast for the next fiscal year are updated.
February - Budget parameters for the next fiscal year are presented to the Board of Trustees.

March - The Resource Committee presents and reviews the operational and strategic plans with the Executive Committee and the Strategic Planning and Evaluation Committee. The budget is reviewed and alignment with strategic priorities, goals, and directions is confirmed with data.

May - Budget parameters and strategic priorities are approved by the Board of Trustees for next fiscal year.

The data and KPI development

RE Annual Planning Cycle: Where are we and how do we proceed with this Planning Cycle?

4. Review of KPIs

5. Focus on Goals 2, 4, 8: we prioritized at the BOT at May, 2019 meeting:

Goal 2: recruitment and retention,

Goal 4: Collaborations and partnerships, and

Goal 8: innovative educational delivery systems.

6. Other Business

7. Adjournment

Notes for SPEC Meeting

1. Committee committed to SMARTI Goals

SMARTI Goals:

S – Specific

M – Measurable

A – Attainable

R – Relevant

T – Time Sensitive

2. Here is the Summary of the work of The Strategic Planning and Evaluation Committee, by Susanne Teel, Chair, published in the May, 2019, Board Notes. It summarizes recent work of the committee up to that time.

On approval by the Trustees the Strategic Planning and Evaluation Committee (SPEC) selected two goals as priorities for the 2018-19 year from the Strategic Plan. Goal 2 from that plan calls for a carefully recruited and diverse student body. Goal 8 requires that Saint Paul identify and cultivate collaborations and partnerships with seminaries, colleges, universities, churches and other organizations. At the May Board meeting the SPEC reported to the Trustees the new and ongoing programs and/or data to support as evidence the accomplishments to date. We launched the newly redesigned DMin program, "Spiritual Leadership in Unsettled Times," a program in collaboration with the Church of the Resurrection's Leadership Institute and with the nation-wide Gamaliel community organizing effort. The school also reconfigured the Master of Arts in Christian Ministry so that

it is now a 38 hour program rather than the previous 54. Recently we instituted the FLEX initiative (Flexible Learning Experience) with online courses, hybrid courses (that combine on campus and online student/faculty participation), and on-campus courses, so as to be more accessible to students. It is showing good progress. We are also addressing the new realities of technology and online learning by researching programs, designers, consultants, and educational technologists who can assist us with this work. In enrollment the school is tracking admissions in three-year increments in accordance with the Association of Theologic School's data and practice. Further, we have hired a Director of the SPST Oklahoma Campus as part of a larger effort of the school to strengthen the work there. And, finally, the May 3, 2019 Board meeting identified key issues we will focus on at our next meeting such as innovation, identity, enrollment, program, and the implications for Saint Paul of the recent General Conference of the United Methodist.