

**SPST Policy: CCP 18**

**Fire Safety for Saint Paul Students in Avila or OCU Housing**

Adopted: 6/30/2015

Updated:

1. Whenever Saint Paul School of Theology students live in dormitories or apartments owned by Avila University in Kansas City or Oklahoma City University, the following procedures will be in effect.
2. Each January the Associate Dean of Students at the Resurrection campus and the Associate Dean of the SPST at OCU campus will determine the specific dormitories or apartments and floors or units where SPST students reside.
3. The Associate Deans, who also serve as the Campus Security Authorities (CSAs) will be responsible to ensure the following actions are taken in coordination with Avila University and Oklahoma City University:
  - a) Maintain a log of all reported fires that occur in those on-campus student housing facilities,
  - b) Publish the annual fire safety report (as part of the Annual Security Report) that includes fire safety policies and fire statistics for each of those facilities, and
  - c) Submit the fire statistics from the fire safety report annually to ED.
4. For the purposes of fire safety reporting, HEA defines a fire as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. This definition will be utilized by Saint Paul School of Theology.
5. Fire statistics will be reported in the annual Campus Security and Safety Report for each campus.