**COURSE TEXTBOOK LIST INFORMATION**

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| **FACULTY INSTRUCTIONS** | |  | **STUDENT INSTRUCTIONS**  **(Both Campuses)** | |
| **For each semester taught, faculty should complete and submit a new form for every course and return to Melissa Whalen in the Academic Life office**. **Forms are due by the first day of registration for a given term.** Desk copies for Teaching Assistants must be requested on this form. It is up to the publishers’ discretion whether or not to provide desk copies for teaching assistants. | |  | Students may acquire textbooks by ordering online via Amazon Associate on our website and having books shipped to them. Regardless of shopping/ordering method, students may check Cokesbury online for discount on text and certain text may be sent free delivery. | |
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| **COURSE INSTRUCTOR(S)** | Leslie Long | | |  |
| **COURSE NUMBER & SECTION** | CHL320 | | |  |
| **COURSE NAME** | Administration and Leadership | | |  |
| **COURSE SEMESTER &YEAR** | Fall 2017 | | |  |
| **DATE OF SUBMISSION** |  | | |  |

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| **REQUIRED TEXTBOOKS LIST** | | | | | | | | |
| **BOOK TITLE** *and* **EDITION**  *(include subtitle if applicable)* | | | **AUTHOR(S)** | *No. of*  **PAGES** *to be read* | **PUBLISHER** *and* **DATE** | *13-Digit* **ISBN**  *(without dashes)* | **LIST PRICE**  *(estimate)* | **DESK COPY** |
| 1 | Leading from the Second Chair | Mike Bonem & Roger Patterson | | 254 | (2005), IVP Praxis,Jossey-Bass Publishing | 9780787977399 | 17.00 | no |
| 2 | Teams that Thrive | | Ryan T. Hartwig & Warren Bird | 180 | (2015) by, IVP Praxis Publishing | 9780830841196 | 26.95 | no |
| 3 | The Emotionally Healthy Leader | | Peter Scazzero | 280 | (2015) Zondervan Press | 9780310494577 | 23 | yes |
| 4 |  | |  |  |  |  |  |  |
| 5 |  | |  |  |  |  |  |  |
| 6 |  | |  |  |  |  |  |  |
| 7 |  | |  |  |  |  |  |  |
|  | **TOTAL** *Number of Pages to Be Read* | | | 714 |

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| **RECOMMENDED TEXTBOOKS LIST** | | | | | | | |
| **BOOK TITLE** *and* **EDITION**  *(include subtitle if applicable)* | | **AUTHOR(S)** | *No. of*  **PAGES** *to be read* | **PUBLISHER** *and* **DATE** | *13-Digit* **ISBN**  *(without dashes)* | **LIST PRICE**  *(estimate)* | **DESK COPY** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
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**Special Instructions to Cokesbury:**